



# NOTRE DAME ACADEMY

*A SISTERS OF UNION-CHRÉTIENNE DE SAINT CHAUMOND SCHOOL*

## Administrator Recommendation Form

Parents: Please fill in your child's name and the grade level that you are applying for, and send it to your child's current school. This confidential recommendation is a required and important part of your child's admission application, and you will not have access to it.

Applicant Name: \_\_\_\_\_

Applying for Grade: \_\_\_\_\_

To the Administrator: This student is applying to Notre Dame Academy, a private PS-8th grade Catholic School in San Diego, CA. Please complete this form and email it to **[ndaadmissions@ndasd.org](mailto:ndaadmissions@ndasd.org)**.

Administrator's Name

Title

Name of School

School Phone

Email

For how long, and in what capacity have you known the applicant? \_\_\_\_\_

Please share comments about this student (consider academic ability, maturity, integrity, behavior, peer relationships, self-confidence):

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What factors should the Admissions Committee be made aware of that may have an impact on this student's academic or social progress to date?

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## ENGLISH PROFICIENCY:

Primary Language Spoken by child: \_\_\_\_\_

Primary Language Spoken at home: \_\_\_\_\_

If English is a second language, please indicate the level of proficiency:

Speaking:	<input type="checkbox"/> Emerging	<input type="checkbox"/> Somewhat Developed	<input type="checkbox"/> Developed	<input type="checkbox"/> Proficient
Listening:	<input type="checkbox"/> Emerging	<input type="checkbox"/> Somewhat Developed	<input type="checkbox"/> Developed	<input type="checkbox"/> Proficient
Reading:	<input type="checkbox"/> Emerging	<input type="checkbox"/> Somewhat Developed	<input type="checkbox"/> Developed	<input type="checkbox"/> Proficient
Writing:	<input type="checkbox"/> Emerging	<input type="checkbox"/> Somewhat Developed	<input type="checkbox"/> Developed	<input type="checkbox"/> Proficient

## APPLICANT INFORMATION

Academic achievement:	<input type="checkbox"/> Below Expectations	<input type="checkbox"/> Average	<input type="checkbox"/> Good	<input type="checkbox"/> Outstanding
Conduct:	<input type="checkbox"/> Frequent Disruptions	<input type="checkbox"/> Occasional Misconduct	<input type="checkbox"/> Usually Good Behavior	<input type="checkbox"/> Good Conduct
Integrity:	<input type="checkbox"/> Not Trustworthy	<input type="checkbox"/> Usually Trustworthy	<input type="checkbox"/> Trustworthy	<input type="checkbox"/> Highly Developed
Consideration of Others:	<input type="checkbox"/> Rarely Considerate	<input type="checkbox"/> Usually Considerate	<input type="checkbox"/> Considerate	<input type="checkbox"/> Extremely Thoughtful
Social Adjustment w/Peers:	<input type="checkbox"/> Related Poorly	<input type="checkbox"/> Occasional Problems	<input type="checkbox"/> Usually Relates Well	<input type="checkbox"/> Healthy Relationships
Stability:	<input type="checkbox"/> Easily Frustrated	<input type="checkbox"/> Seeks Much Attention	<input type="checkbox"/> Seeks Attention	<input type="checkbox"/> Stable

## FAMILY INFORMATION

Communication with School:	<input type="checkbox"/> Rarely	<input type="checkbox"/> Sometimes	<input type="checkbox"/> Usually	<input type="checkbox"/> Always
Attendance at School Functions:	<input type="checkbox"/> Rarely	<input type="checkbox"/> Sometimes	<input type="checkbox"/> Usually	<input type="checkbox"/> Always
Cooperation with School Functions:	<input type="checkbox"/> Rarely	<input type="checkbox"/> Sometimes	<input type="checkbox"/> Usually	<input type="checkbox"/> Always
Cooperation with Faculty/Admin:	<input type="checkbox"/> Rarely	<input type="checkbox"/> Sometimes	<input type="checkbox"/> Usually	<input type="checkbox"/> Always
Fulfillment of Financial Responsibilities:	<input type="checkbox"/> N/A	<input type="checkbox"/> Sometimes	<input type="checkbox"/> Usually	<input type="checkbox"/> Always
Participation in School Community:	<input type="checkbox"/> Never	<input type="checkbox"/> Seldom	<input type="checkbox"/> When Asked	<input type="checkbox"/> Very Helpful
Parent Participation in Student's Education:	<input type="checkbox"/> Rarely	<input type="checkbox"/> Sometimes	<input type="checkbox"/> Overly	<input type="checkbox"/> Appropriately
Parent Expectations:	<input type="checkbox"/> Unknown	<input type="checkbox"/> Unrealistic	<input type="checkbox"/> Realistic	<input type="checkbox"/> Other:

RECOMMENDATION

	Not Recommended	With Reservations	Fairly Strongly	Highly Recommended
For Academic Potential:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
For Character and Personal Promise:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Recommendation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Administrator's Signature

Date

The Notre Dame Academy Admissions Committee thanks you for taking time to complete this recommendation. Your comments are held in the strictest confidence, used solely for admissions purposes, and do not become a part of a student's permanent file.